



Office of Training  
and Certification

# New Jersey Division of Fire Safety

## BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

**FI 2-1**

Certification title

**Fire Instructor 2**  
**INSTRUCTIONAL DEVELOPMENT**  
**CREATE A LESSON PLAN**

### Applicant Information

Candidate name

DFS ID #

Course #

### Evaluation

**Standard:**  
**NFPA 1041, 2019 Edition**  
**5.3.2**

**IFSTA 9<sup>th</sup> Ed.**  
**Skill Sheets 11-1,**  
**11-2, 11-3, 11-4,**  
**11-5, 11-6, 11-7**  
**11-8, 11-9**

**Task**

Create a lesson plan, given a topic, audience characteristics, and a standard lesson plan format, so the job performance requirements for the topic are achieved, and the plan includes learning objectives, a lesson outline, course materials, instructional aids, and an evaluation plan

**Conditions and Outcome**

Given a topic, audience characteristics, and a standard four-step lesson plan format the candidate will create a four-step lesson plan, so the job performance requirements for the topic are achieved and the plan includes learning objectives, a lesson outline, course materials, instructional aids, and an evaluation plan. **The candidate will complete this task with a minimum of 3 items answered correctly**

Number

Task Steps

First Test

Retest #1

Retest #2

Pass

Fail

Pass

Fail

Pass

Fail

**1**

Develop a lesson plan using a standard four-step lesson plan format

**2**

List job performance requirements for course taught, including learning objectives, a lesson outline, appropriate course material, and instructional aids

**3**

Develop an evaluation plan that documents the JPR's for course were met

**4**

Lesson plan appropriate for audience

### Final Test Result for Entire Task

Evaluator signature & comments, Test #1

Evaluator signature & comments, Retest #1

Evaluator signature & comments, Retest #2

Evaluator signature

Date

Evaluator signature

Date

Evaluator signature

Date

Candidate signature & acknowledgement,  
Test #1

Candidate signature & acknowledgement,  
Retest #1

Candidate signature & acknowledgement,  
Retest #2

By my signature below, I acknowledge I have read and understood the evaluation results and evaluator comments

By my signature below, I acknowledge I have read and understood the evaluation results and evaluator comments

By my signature below, I acknowledge I have read and understood the evaluation results and evaluator comments

Candidate signature

Date

Candidate signature

Date

Candidate signature

Date

Form DFS-SS-1, 10/12

Originally Approved by NJ SME Committee 12/3/2013.

Renumbered, Aligned to 9<sup>th</sup> Edition of 1041, and Approved NJ SME Committee 12/13/2019.