



Office of Training
and Certification

New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-54

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

**NFPA 1072, 2017 edition
7.4.3.2**

Task

Cap a leak.

Conditions and Outcome

This skill involves the use of actual hazardous materials samples, hazardous materials can cause serious injury or fatality. While wearing the appropriate PPE, demonstrate the following general skill steps; specific hazmat incidents may differ in procedure. **Special Note: Specific procedures will vary depending on the equipment used. Always follow the manufactures instructions for complete directions.**

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Ensure proper product control techniques is chosen.						
2	Ensure that all responders involved in the control function are wearing appropriate PPE for capping operations and that appropriate hand tools have been selected.						
3	Select a location to efficiently and safely perform capping operations.						
4	Remove obstructions from container if possible.						
5	Attempt to position container so that valve is in the uppermost position.						
6	If the container is disconnected from a process and can be reconnected, reconnect and gently open and close the valve stem to dislodge foreign matter from the seat using the valve handle or a wrench.						
7	Tighten or close leaking valves, closures, packing glands, and or fittings as appropriate.						
8	If leak persists, apply capping kit as per manufacturer's instructions.						
8	Decontaminate tools.						
9	Advance to decontamination line to decontamination.						
7	Inspect and maintain tools and equipment as per local SOPs and manufacturers recommendations.						
8	Complete required reports and supporting documentation.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date

Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date

Form DFS-HMT-SS-54
Approved by NJSME 02/27/19