



Office of Training
and certification

New Jersey Division of Fire Safety

PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet#
FM-27

Certification Title

Fire Official
Mission Specific

Manage a process for plan reviews

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:
NFPA 1037, 2016 Edition
5.2.4

Task

Establish a staffing plan for completing plan reviews and participation in planning board process highlighting those areas requiring Fire Official oversight.

Conditions and Outcome

The candidate will develop a plan review process which will satisfy the needs of the bureau. The candidate will list critical review items **The candidate will complete this task with a minimum of 4 items answered correctly**

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Develop a plan to accomplish this duty						
2	List three key aspects requiring Fire official review						
3	Identify the function of a site plan						
4	Identify the reasons for using a section review.						
5	Explain what a detail section is used to accomplish						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date