



Office of Training  
and certification

# New Jersey Division of Fire Safety

## *PRACTICAL SKILLS EXAMINATION REPORT*

Skill sheet#  
**FM-21**

Certification Title  
**Fire Official  
Training**

**Identify professional development needs**

### Applicant Information

Candidate name	DFS ID #	Course #
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### Evaluation

**Standard:**  
NFPA 1037, 2016 Edition  
**4.5.2, 4.5.3, 4.5.4,  
4.5.5, 4.5.6**

**Task**  
Identify professional development needs for the Bureau office and staff and prepare implementation of these

**Conditions and Outcome**  
Given the office staffing plan, the candidate shall demonstrate an understanding of development needs and options.  
**The candidate will complete this task with a minimum of 4 items answered correctly**

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Identify development steps for staff						
2	Demonstrate knowledge of available certifications for Bureau staffing						
3	List at least three possible training programs						
4	List at least three skill sets targeted by the training programs						
5	List at least two areas where technological advancement is likely						

### Final Test Result for Entire Task

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
<b>Candidate signature &amp; acknowledgement, Test #1</b>		<b>Candidate signature &amp; acknowledgement, Retest #1</b>		<b>Candidate signature &amp; acknowledgement, Retest #1</b>	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date

