



Office of Training
and certification

New Jersey Division of Fire Safety

PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet#

FM-28

Certification Title

Fire Official
Mission Specific
Mange Appeals Process

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:
NFPA 1037, 2016 Edition
5.2.5

Task

The candidate will summarize the Fire Official duty to advise the client of time frame to appeal and assist in the process as needed.

Conditions and Outcome

The candidate will summarize the appeals process which usually starts with the FO and will assure that the option for formal appeal is provided with deadlines and cost. The fire official will prepare for and attend formal appeal meetings. **The candidate will complete this task with a minimum of 2 items answered correctly**

Number

Task Steps

First Test

Retest #1

Retest #2

Pass

Fail

Pass

Fail

Pass

Fail

1

Overview the appeal process from the fire official perspective

2

Explain what information is necessary to assemble for the appeal

3

Summarize the steps in the appeal process from the Fire Official perspective.

Final Test Result for Entire Task

Evaluator signature & comments, Test #1

Evaluator signature & comments, Retest #1

Evaluator signature & comments, Retest #2

Evaluator signature

Date

Evaluator signature

Date

Evaluator signature

Date

**Candidate signature & acknowledgement,
Test #1**

**Candidate signature & acknowledgement,
Retest #1**

**Candidate signature & acknowledgement,
Retest #1**

By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments

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Candidate signature	Date	Candidate signature	Date	Candidate signature	Date
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