



Office of Training
and certification

New Jersey Division of Fire Safety

PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet#
FM-18

Certification Title
Fire Official
Communications
Present Safety Proposals to Target Group

Applicant Information

Candidate name	DFS ID #	Course #
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Evaluation

<p>Standard: NFPA 1037, 2016 Edition 4.4.2</p>	<p>Develop a written communications plan for a target group which promotes a Safety Proposal using information from the Sample LEA</p>
<p>Conditions and Outcome The candidate will demonstrate the ability to effectively use verbal and written skills to a target audience. The candidate will complete this task with a minimum of 2 items answered correctly</p>	

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Effectively explain the concept						
2	Prepare written document with no grammatical errors.						
Final Test Result for Entire Task							

Continued on next page

FO-18: Present Safety Proposals to Target Group

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date

Revised 5/22/19 Approved by NJ SME Committee 6/12/2019
 Updated on 1/20/20

