



Office of Training
and Certification

New Jersey Division of Fire Safety

PRACTICAL SKILLS EXAMINATION REPORT

Skill Sheet #

FO3-16

Certification title

Fire Officer 3
INSPECTIONS AND INVESTIGATIONS
DEVELOP PLAN TO ADDRESS A FIRE SAFETY
PROBLEM

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:
NFPA 1021, 2020 Edition
6.5.2

Task

Develop a plan so that the approval for a new program, piece of legislation, form of public education, or fire safety code is facilitated.

Conditions and Outcome

Given department policies, procedures, codes and the reoccurring fire problem of exceeding occupancy load at a local business, the candidate shall demonstrate the ability to use evaluative methods, to use consensus-building techniques, to communicate orally and in writing, and to organize plans.

The candidate will complete this task with a minimum of 3 items answered correctly

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Review gathered inspection data to determine trends of code violations or fire safety problem.						
2	Develop a plan that addresses trends and provides recommendations for improvement or elimination of program chosen. Circle type to be facilitated: NEW PROGRAM PIECE OF LEGISLATION FORM OF PUB-ED FIRE SAFETY CODE						
3	Present written or verbal documentation for method used to address the fire safety problem utilizing consensus-building techniques						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #2	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date