

 Office of Training and Certification	<h1 style="text-align: center;">New Jersey Division of Fire Safety</h1> <h2 style="text-align: center;"><i>PRACTICAL SKILLS EXAMINATION REPORT</i></h2>	
	Skill Sheet # FO3-19	Certification title Fire Officer 3 EMERGENCY SERVICES DELIVERY DEVELOP A PLAN FOR UNMET NEEDS

Applicant Information							
Candidate name				DFS ID #		Course #	
Evaluation							
Standard: NFPA 1021, 2020 Edition 6.6.3		Task Develop a plan for the agency so that the mission of the organization is capable of being performed in times of extraordinary need.					
		Conditions and Outcome Given current department policies, procedures, and response capabilities, the candidate shall develop a plan for unmet needs in which the candidate conducts a needs assessment, evaluates external resources, and develops a plan. The candidate will complete this task with a minimum of 2 items answered correctly					
Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Conduct a needs assessment based on current internal and external resources for extraordinary events						
2	Evaluate mutual aid and auto-aid agreements for effectiveness in assisting the organization in meeting resource needs during extraordinary events.						
3	Develop a plan that addresses unmet needs for resources both internally and externally for events that exceed department capabilities while meeting the mission of the organization.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #2	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date