

 Office of Training and Certification	<h1 style="text-align: center;">New Jersey Division of Fire Safety</h1> <h2 style="text-align: center;">BASIC PRACTICAL SKILLS EXAMINATION REPORT</h2>						
	Skill sheet #  <b>FO1-5</b>	Certification title  <b>Fire Officer 1</b> <b>COMMUNITY AND GOVERNMENT RELATIONS</b> <b>INITIATE ACTION ON A COMMUNITY NEED</b>					
<b>Applicant Information</b>							
Candidate name				DFS ID #		Course #	
<b>Evaluation</b>							
<b>Standard:</b> <b>NFPA 1021, 2020 Edition</b> <b>4.3.1</b>		<b>Task</b> Initiate action on a community need so that the need is addressed.					
		<b>Conditions and Outcome</b> Given an actual or simulated situation regarding a fire and life safety issue in the community and using policies, procedures and/or practices. The candidate shall be able to demonstrate familiarity with public relations and the ability to communicate verbally while addressing a community need. <b>The candidate will complete this task with a minimum of 6 items answered correctly</b>					
Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Determine the content of a fire and life safety message to address the specific community need/fire and life safety hazard.						
2	Direct the message toward the specific hazard, showing the context of the problem and the desired behavior.						
3	Ensure the message appeals to positive motives.						
4	Develop the message to address the proper audience, policies, procedures and practices.						
5	Determine resources needed to communicate the message to the community.						
6	Establish a timeframe when the target audience will be receptive to the fire and life safety message.						
7	Schedule message delivery (time and location) for maximum effect.						
<b>Final Test Result for Entire Task</b>							
<b>Evaluator signature &amp; comments, Test #1</b>		<b>Evaluator signature &amp; comments, Retest #1</b>		<b>Evaluator signature &amp; comments, Retest #2</b>			
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date		
<b>Candidate signature &amp; acknowledgement, Test #1</b>		<b>Candidate signature &amp; acknowledgement, Retest #1</b>		<b>Candidate signature &amp; acknowledgement, Retest #2</b>			
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments			
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date		