



Office of Training
and Certification

New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-1

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

NFPA 1072, 2017 edition
7.2.1, 7.2.5, 7.3.4

Task

Perform sampling techniques to identify hazards associated with solids, liquids, and gaseous substances. **Liquid Substance**

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. Appropriate personal protective equipment (PPE) must be worn, and safety precautions must be followed.

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Ensure proper detection monitoring, or sampling method and equipment is chosen.						
2	Ensure that all responders are wearing appropriate PPE.						
3	Collect a sample for field monitoring.						
4	Test the substance using the instruments provided by AHJ						
5	Read, interpret, and report the results of the test.						
6	Dispose of sample in accordance with appropriate regulations.						
7	Decontaminate equipment and return to operational state per manufacturer's instructions						
8	Complete required reports and supporting documentation.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #2	
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Form DFS-HMT-SS-1

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Office of Training
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New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-2

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

NFPA 1072, 2017 edition
7.2.1

Task

Perform sampling techniques to identify hazards associated with solids, liquids, and gaseous substances. **Solid Substance**

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. Appropriate personal protective equipment (PPE) must be worn, and safety precautions must be followed.

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Ensure proper detection monitoring, or sampling method and equipment is chosen.						
2	Ensure that all responders are wearing appropriate PPE.						
3	Collect a sample of the material.						
4	Test the substance using the instruments provided by AHJ						
5	Read, interpret, and report the results of the test.						
6	Dispose of sample in accordance with appropriate regulations.						
7	Decontaminate equipment and return to operational state per manufacturer's instructions						
8	Complete required reports and supporting documentation.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #2	
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Office of Training
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New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-3

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

NFPA 1072, 2017 edition
7.2.1

Task

Perform sampling techniques to identify hazards associated with solids, liquids, and gaseous substances. **Gas Substance**

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. Appropriate personal protective equipment (PPE) must be worn, and safety precautions must be followed.

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Ensure proper detection monitoring, or sampling method and equipment is chosen.						
2	Ensure that all responders are wearing appropriate PPE.						
3	Collect a sample of the material.						
4	Test the substance using the instruments provided by AHJ						
5	Read, interpret, and report the results of the test.						
6	Dispose of sample in accordance with appropriate regulations.						
7	Decontaminate equipment and return to operational state per manufacturer's instructions						
8	Complete required reports and supporting documentation.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
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New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-4

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

NFPA 1072, 2017 edition
7.2.1

Task

**Collect samples of a hazardous material solid, liquid, or gas.
Public Safety Sampling**

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. Appropriate personal protective equipment (PPE) must be worn, and safety precautions must be followed. Demonstrate the following general skill steps; specific hazmat incidents may differ in procedure.

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Develop appropriate sampling collection plan for hazard identification.						
2	Ensure any materials and equipment used for collection are certified "clean" or "sterile" and kept sealed until used.						
3	Collect the solid, liquid, and or gas samples in the appropriate containers as per AHJ SOPs.						
4	Follow all chain-of custody procedures established by the AHJ.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date

Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
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New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-5

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

NFPA 1072, 2017 edition
7.2.1

Task

**Collect samples of a hazardous material solid, liquid, or gas.
Evidence Preservation**

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. Appropriate personal protective equipment (PPE) must be worn, and safety precautions must be followed. Demonstrate the following general skill steps; specific hazmat incidents may differ in procedure.

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Develop appropriate evidence collection plan according to AHJ / SOPs.						
2	Ensure any materials and equipment used for collection are certified "clean" or "sterile" and kept sealed until used.						
3	Collect the solid, liquid, and or gas samples in the appropriate containers as per AHJ SOPs.						
4	Follow all chain-of custody procedures established by the AHJ. Special Note: Samples may have to be processed to the NJ State Police Lab.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1

Evaluator signature & comments, Retest
#1

Evaluator signature & comments, Retest
#2

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Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
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New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-6

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

NFPA 1072, 2017 edition
7.2.1

Task

Perform maintenance and testing on monitoring equipment, test strips, and reagents.

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. Appropriate personal protective equipment (PPE) must be worn, and safety precautions must be followed. Demonstrate the following general skill steps; specific hazmat incidents may differ in procedure.

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Identify the device or item that requires testing maintenance.						
2	Perform testing and or maintenance as identified in the manufacturer's instructions and AHJ / SOPs.						
3	Properly document any maintenance or testing performed.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
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New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-7

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

**NFPA 1072, 2017 edition
7.2.1**

Task

Demonstrate proper use of PH meters to identify hazards.

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. While wearing the appropriate PPE and taking the appropriate safety precautions, demonstrate the following general skill steps; specific hazmat incidents may differ in procedure.

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Ensure proper detections, monitoring, or sampling method and equipment is chosen.						
2	Ensure that all responders are wearing appropriate PPE.						
3	Perform initial inspection to ensure device is serviceable.						
4	Turn on the pH meter						
5	Remove the protective cap from the electrode.						
6	Calibrate the pH meter in a test solution with a known pH per manufacturer's instructions.						
7	Once calibrated, rinse and return the electrode to its operational state per manufacturer's instructions.						
8	Place the electrode in the liquid to be tested and make note of the reading.						
9	Report readings according to AHJ's procedures.						
10	Remove electrode from liquid, rinse, and return to operational state per manufactures instructions.						
11	Replace the protective cap on the electrode.						
12	Turn off the pH meter.						
13	Decontaminate equipment and return to operational state per manufacturer's instructions.						
14	Complete required reports and supporting documentation.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date

Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
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New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-8

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

NFPA 1072, 2017 edition
7.2.1

Task

Demonstrate proper use of a multi-gas meter to identify hazards (carbon monoxide, oxygen, combustible gases, and others).

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. While wearing the appropriate PPE and taking the appropriate safety precautions, demonstrate the following general skill steps; specific hazmat incidents may differ in procedure.

Special Note: Always follow the manufactures instructions for complete directions.

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Ensure proper detections, monitoring, or sampling method and equipment is chosen.						
2	Ensure that all responders are wearing appropriate PPE.						
3	Perform initial inspection to ensure device is serviceable.						
4	Select the monitor and identify the gases it will detect.						
5	Perform a bump test to ensure the meter is functioning property.						
6	Perform a fresh air calibration of the monitor prior to entry.						
7	Properly monitor the area per AHJs requirements						
8	Report results according to AHJs requirements.						
9	When monitoring is complete, turn off the instrument.						
10	Decontaminate the equipment and return to operational state per manufacturer's instructions.						
11	Complete required reports and supporting documentation						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1

Evaluator signature & comments, Retest

Evaluator signature & comments, Retest

		#1		#2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
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Office of Training
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New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-09

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

**NFPA 1072, 2017 edition
7.2.1**

Task

Demonstrate proper use of colorimetric tubes to identify hazards.

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. While wearing the appropriate PPE and taking the appropriate safety precautions, demonstrate the following general skill steps; specific hazmat incidents may differ in procedure. **Special Note: Specific procedures will vary depending on the equipment used. Always follow the manufacturer's instructions for complete directions.**

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Ensure proper detections, monitoring, or sampling method and equipment is chosen.						
2	Ensure that all responders are wearing appropriate PPE.						
3	Use the manufacturer's instructions manual to select the proper colorimetric tube for sampling and check expiration dates for the tube.						
4	Perform a functional test to check device per manufacturer's instructions to ensure correct operation.						
5	Reset the counter.						
6	Properly break both ends off of the tube(s) using the provided tube cutter.						
7	Insert the tube into the hand pump in the proper direction.						
8	Hold the tip of the tube an appropriate distance away from the production or container opening, taking care not to come into contact with any solid or liquid product.						
9	Sample the product based on manufacturer's instructions.						
10	Remove the tube from the pump and read, interpret, and record the results per manufacturer's instructions.						
11	Dispose of sampling tube in accordance with appropriate regulations.						
12	Decontaminate equipment and return to operational state per manufacturer's instructions.						
13	Complete required reports and supporting documentation.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date

Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
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New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-10

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

**NFPA 1072, 2017 edition
7.2.1**

Task

Demonstrate proper use of pH paper to identify hazards.

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. While wearing the appropriate PPE and taking the appropriate safety precautions, demonstrate the following general skill steps; specific hazmat incidents may differ in procedure.

Special Note: Specific procedures will vary depending on the equipment used. Always follow the manufactures instructions for complete directions.

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Ensure proper detections, monitoring, or sampling method and equipment is chosen.						
2	Ensure that all responders are wearing appropriate PPE.						
3	Inspect the paper to ensure it has not been exposed or expired.						
4	Remove a piece of appropriate size pH paper from the roll or remove strip from the container and secure the paper.						
5	Sample the product.						
6	Compare results to the pH paper color scale to determine if the product is an acid, a base, or neutral. Record results.						
7	Report results according to AHJs procedures.						
8	Dispose of pH papers in accordance with appropriate regulations.						
9	Decontaminate equipment and return to operational state pre manufacturer's instructions.						
10	Complete required reports and supporting documentation.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1

Evaluator signature & comments, Retest
#1

Evaluator signature & comments, Retest
#2

Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
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New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-11

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

**NFPA 1072, 2017 edition
7.2.1**

Task

Demonstrate proper use of reagent test paper to identify hazards.

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. While wearing the appropriate PPE and taking the appropriate safety precautions, demonstrate the following general skill steps; specific hazmat incidents may differ in procedure. **Special Note: Specific procedures will vary depending on the equipment used. Always follow the manufacturer's instructions for complete directions.**

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Ensure proper detections, monitoring, or sampling method and equipment is chosen.						
2	Ensure that all responders are wearing appropriate PPE.						
3	Inspect the paper to ensure it has not been exposed or expired.						
4	Remove a piece of appropriate size reagent test paper.						
5	Sample the product.						
6	Identify any color changes to the reagent test paper and compare them with the provided reference.						
7	Report results according to AHJs procedures.						
8	Dispose of reagent paper in accordance with appropriate regulations.						
9	Decontaminate equipment and return to operational state pre manufacturer's instructions.						
10	Complete required reports and supporting documentation.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #2	
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New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-12

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

NFPA 1072, 2017 edition
7.2.1

Task

Demonstrate proper use of radiation detection instruments to identify and monitor hazards.

Conditions and Outcome

This skill involves the use of actual or simulated hazardous materials samples, hazardous materials can cause serious injury or fatality. While wearing the appropriate PPE and taking the appropriate safety precautions, demonstrate the following general skill steps; specific hazmat incidents may differ in procedure. **Special Note: Specific procedures will vary depending on the equipment used. Always follow the manufacturer's instructions for complete directions.**

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Ensure proper detections, monitoring, or sampling method and equipment is chosen.						
2	Ensure that all responders are wearing appropriate PPE.						
3	Select the appropriate monitor for the potential hazard.						
4	Perform initial inspection to ensure device serviceable.						
5	Ensure that the monitor has been maintained and appropriately calibrated according to AHJ's SOPs and manufacturer's instructions.						
6	Turn on the meter and test detector against check source.						
7	Acquire background radiation levels.						
8	Properly monitor the area per AHJ's requirements.						
9	Determine the presence of ionizing radiation.						
10	Compare radiation values to AHJ's SOPs. Record results.						
11	Report results according to AHJ's requirements.						
12	When monitoring is complete, turn off the instrument.						
13	Decontaminate equipment and return to operational state per manufacturer's instructions.						
14	Complete required reports and supporting documentation.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	

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