

 Office of Training and Certification	<h1 style="text-align: center;">New Jersey Division of Fire Safety</h1> <h2 style="text-align: center;">BASIC PRACTICAL SKILLS EXAMINATION REPORT</h2>	
	Skill Sheet # <h3 style="text-align: center;">FO1-1</h3>	Certification title <h3 style="text-align: center;">Fire Officer 1</h3> <h2 style="text-align: center;">HUMAN RESOURCE MANAGEMENT</h2> <h3 style="text-align: center;">ASSIGN TASKS OR RESPONSIBILITIES TO UNIT MEMBERS DURING EMERGENCY OPERATIONS</h3>

Applicant Information							
Candidate name				DFS ID #		Course #	
Evaluation							
Standard: NFPA 1021, 2020 Edition 4.2.1		Task Assign tasks or responsibilities to unit members during emergency operations so that the instructions are complete, clear, and concise; safety considerations are addressed; and the desired outcomes are conveyed.					
		Conditions and Outcome Given an assignment during either an actual or simulated emergency operation situation, the candidate shall be able to condense instructions for frequently assigned unit tasks based upon training and standard operating procedures during emergency operations. The candidate will complete this task with a minimum of 5 items answered correctly					
Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Assign tasks or responsibilities to unit members during emergency operations (actual or simulated)						
2	Give complete, clear, and concise instructions based on applicable training, standard operating procedures, and scenario						
3	Communicate desired outcomes to unit members according to scenario						
4	Confirm orders and desired outcomes are understood by members						
5	Address safety concerns appropriate to scenario						
6	Utilize personnel and/or equipment in an efficient manner.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #2	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date