



Office of Training
and Certification

New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #
FO1-3

Certification Title

Fire Officer I
HUMAN RESOURCE MANAGEMENT
DIRECT UNIT MEMBERS DURING A TRAINING
EVOLUTION

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:
NFPA 1021, 2003 Edition
4.2.3

Task
Direct unit members during a training evolution so that the evolution is performed in accordance with safety plans, efficiently, and as directed

Conditions and Outcome
Given an actual or simulated company training evolution and training policies and procedures, the candidate shall be able to issue guided directions to unit members during a training evolution. **The candidate will complete this task with a minimum of 5 items answered correctly**

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Communicate clear, concise, and understandable directions to unit members during training evolution(s)						
2	Conduct evolutions in a safe manner						
3	Utilize personnel and/or equipment in an efficient manner						
4	Confirm evolutions are performed as directed						
5	Address improper methods or mistakes and correct promptly (if applicable)						
6	Complete evolution appropriately according to scenario and applicable policies and procedures						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #2	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date

Form DFS-SS-1 10/12

Approved by NJ SME Committee 12/3/2013.