



Office of Training
and Certification

New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

FO2-10

Certification title

Fire Officer II
HEALTH AND SAFETY
ANALYZE A MEMBER'S ACCIDENT, INJURY OR
HEALTH EXPOSURE HISTORY, PREPARE REPORT

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:
NFPA 1021, 2013 Edition
5.7 & 5.7.1

Task

Analyze a member's accident, injury or health exposure history so that a report (including action taken and recommendations given) is prepared for a supervisor

Conditions and Outcome

Given an actual or simulated case study the candidate shall be able to communicate in writing and to interpret accidents. Injuries and occupational illnesses or death reports. **The candidate will complete this task with a minimum of 5 items answered correctly**

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Analyze accident, injury, occupational illness or death reports						
2	Prepare a clear and concise written report that communicates findings to a supervisor						
3	Include all contributing factors in the report based on the case study information						
4	Identify unsafe work environment and/or behavior						
5	Document remedial actions taken in a manner that is readable concise and free of grammatical/spelling errors						
6	Provide a supervisor with a report detailing recommendations for further action to prevent reoccurrence						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #2	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date

Form DFS-SS-1 10/12

Approved by NJ SME Committee 12/3/2013.